



RSL
Queensland

To: Directors
District Secretaries
Sub-Branch Secretaries

Re: Notice of Annual General Meeting
2019 RSL (Queensland Branch) State Congress

Date: 21 March 2019

Dear Members

The **attached** Notice of Meeting for the Annual General Meeting is provided in accordance with the Returned & Services League of Australia (Queensland Branch) Constitution.

Motions and Resolutions

In accordance with the Constitution, all motions for the AGM are to be received by RSL (Queensland Branch) from any Sub-Branch or District Branch at least eight weeks before an AGM. The deadline for motions to be received by RSL (Queensland Branch) this year is **27 April 2019**. Clause 8.3 of the Constitution stipulates that, motions will not be accepted by RSL (Queensland Branch) for consideration at the AGM:

1. unless accompanied by relevant written supporting information directly addressing the motion; and
2. prior to forwarding a motion for inclusion on the AGM agenda, the Board may:
 - (a) alter or amend the wording of any motion to be put to the AGM whether passed at a general meeting of a District Branch or Sub-Branch, provided that the tenor and intent of such motion is not altered; or
 - (b) request that the District Branch or Sub-Branch which initiated the motion, reframes the motion;to enable such motion to be presented with clarity at the AGM.

A Notice of Motion Template is on the 2019 State Congress portal of the RSL Qld website.

RSL (Queensland Branch) shall forward a copy of the motion and resolutions for the AGM to District and Sub-Branch secretaries electronically least four weeks prior to the AGM by any such means as is considered expedient by the Board. These will be sent electronically, no later than **25 May 2019**.

Election – Vice Chair of RSL (Queensland) Board

In accordance with the Election of Executive Officers provisions of the Constitution, a vacancy will arise for the position of Vice Chair and an election for this position will be held at the AGM. Only Service or Life Members may be nominated for the position of Vice Chair.

All nominations for the position of Vice Chair must be submitted by Sub-Branches in accordance with the requirements set out in RSL (Queensland) State By-Law 3, on the prescribed form and accompanied by no more than 2 pages of additional supporting documentation. A copy of the minutes of the Sub-Branch general meeting at which the nomination was approved by voting members must be attached to all nominations. All Nominees must indicate, in writing, their consent to being nominated. Nominations close 2 months prior to the RSL (Queensland) AGM. The closing date for this year is **27 April 2019**. All District Branches and Sub-Branches will be notified by 29 April 2019 of the nominations received and a copy of the nomination forms for all nominees will also be circulated.

A nomination form template is on the 2019 State Congress portal of the RSL Qld website

Any motions or nominations are to be forwarded to the Company Secretary at RSL (Queensland Branch) by post to PO Box 629, Spring Hill QLD 4004, or by email to leah.coogans@rslqld.org.

Please disseminate this information to your members.

Yours sincerely

Returned & Services League of Australia (Queensland Branch)



Leah Coogans
Company Secretary
21 March 2019



RSL
Queensland

**Notice of Annual General Meeting
for Returned & Services League of Australia (Queensland Branch)**

ABN: 79 902 601 713

on 22 June 2019

In accordance with the Returned & Services League of Australia (Queensland Branch) Constitution, notice is hereby given that the Annual General Meeting of the members of the Returned & Services League of Australia (Queensland Branch) is to be held as follows:

Venue: The Royal International Convention Centre,
Halls A&B, 600 Gregory Terrace, Bowen Hills
Date: 22 June 2019
Time: 9:00 am

The business of the AGM shall include:

1. The presentation and adoption of the Chair's annual report;
2. The receiving of the auditor's report on the financial affairs of Returned & Services League of Australia (Queensland Branch) for the last financial year;
3. The presentation of the audited statement and any other appropriate financial statements for adoption;
4. The election of State Vice President;
5. The confirmation of the appointment of Directors to the Board;
6. The appointment of an auditor;
7. Amendment to Returned & Services League of Australia (Queensland Branch) Constitution;
8. Motions from State Branch, District and Sub Branches;
9. The consideration of other matters on the agenda.

Yours sincerely

Returned & Services League of Australia (Queensland Branch)

Leah Coogans
Company Secretary
21 March 2019